

Governing Board Meeting Minutes – November 4, 2025

Time: 3:45 PM

Location: Room #105

Attendees

Scott Cavers, Martin Scheinberg, Parvati Solis Corona, Verda Rochon, Vincent Dutton, Priscille Andreosso, Amanda Steinberg Alie, Aicha Sidibe

Regrets: None

Approval of the Minutes

Previous meeting minutes from September 30, 2025, were reviewed.

Motion: Moved by Martin Scheinberg, seconded by Verda Rochon

Motion # 2025-11-04-01

Approval of the Agenda

Agenda for November 4, 2025, reviewed and accepted.

Motion: Moved by Verda Rochon, seconded by Martin Scheinberg

Motion # 2025-11-04-02

Meeting Dates

Confirmed upcoming meetings:

- September 30, 2025 – Completed
- November 4, 2025 – Completed
- December 9, 2025
- January 27, 2026

- March 17, 2026
- May 26, 2026

Principal's Report

Budget

Scott presented the updated budget with focus on rental revenues and expenditures.

Key discussions:

- **Micromax:** Engraving and signage costs (\$310) for graduation plaques and parking signs.
- **Coffee Service:** \$299 charge covered three days of complimentary student and staff coffee; approximately \$1 per coffee for 260 servings.
- **PC Gift Cards:** Purchased in bulk at reduced cost for students recognition awards.

Motion: Moved by Martin Scheinberg, seconded by Parvati Solis Corona

Motion # 2025-11-04-03

New Rental – ProFoot Capital Soccer

Proposal for a new gym rental from ProFoot Capital Soccer for Fridays (6–8 PM).

- Age group: 6–12 years
- Revenue: \$1,620
- Discussed potential expansion if girls' group numbers increase.
- Concerns: proper facility use and supervision.

Motion: Moved by Verda Rochon, seconded by Marty Scheinberg

Motion # 2025-11-04-04

Upcoming Events

- **Nov 6:** Installation of 7 exterior cameras (security initiative mandated by the Ministry).

The job should be completed before the holiday shutdown in December 2025

- **Nov 7:** PD Day – Installation of 7 Smart TVs in classrooms (replacement of Smartboards).
 - Old Smartboards to be removed and redistributed; Vincent volunteered to collect units for reuse.
 - **Nov 10–14:** Course selection by email for Term 2; first-come, first-served process.
 - **Nov 11:** Remembrance Day Ceremony, featuring a 3-Star General (2nd in command of Canadian Armed Forces).
 - **Nov 18:** Heritage College Open House.
 - **Nov 19:** Western Quebec Career Centre Open House.
 - **Nov 26:** Wellness Fair – six workshops (personal health, hygiene, stress management, addictions, finance, art).
 - **Nov 28:** PD Day – End of Term 1.
-

Teacher's Report

Teachers raised concerns about hallway noise from students without classes.

- Discussion of new **sign-in system** for unscheduled students.
 - Students will be directed to the **student lounge** to reduce disruptions.
 - Proposal: play low-volume **news or meditation music** in lounge to encourage calm behavior.
 - Decision: trial period to test effectiveness; signage to be added reminding students to keep voices low.
-

Student Report

Swag Budget. Publicity

- \$1,673 approved for student promotional items.

- SWAG Committee reassigned responsibility to Student Council.
- Options discussed: T-shirts, toques, lanyards, water bottles etc.
- Decision: students to brainstorm items and finalize with Student Council and then the administration.

Suggestion Box

- Multiple requests to return **brown paper towels** in washrooms.
- Maintenance confirmed to trial reinstallation with larger trash bins and signage encouraging proper disposal.
- Student Council to visit classes to inform students of the change and encourage responsible use.

Lunchroom Space

- Students requested more **space for students to each their lunch**.
- Administration to survey teachers for additional lunchtime spaces.

Spirit Week / Winter Break Events

- Planning for “**Spirit Winter Break**” underway.
- Ideas include a live **student band performance** and a **winter market** showcasing student crafts.
- Event planning to be finalized and approved at December 9 meeting.

Vending Machine

- Request to relocate denied due to security and structural constraints; machine remains in its locked office area. **Not Approved by admin.**

Community Report

Priscille presented community events for student engagement and cultural enrichment:

- **Christmas Markets** across Gatineau and Wakefield

- **Indigenous Women's Arts Conference**
 - **Rockwave Radio Live Concert**
 - **Music for a Sunday Afternoon (NAC Orchestra at St. Andrew's Church)**
All approved for sharing on school platforms (Band and bulletin boards).
-

Varia

Vincent proposed a **school presentation on Artificial Intelligence**—its benefits, risks, and environmental impacts.

- Proposal includes inviting an **objective expert speaker** for a student-wide session.
- Motion to explore cost and speaker options
- **Motion:** Moved by Aisha Sidibe, seconded by Vincent Dutton

Motion # 2025-11-04-05

Next Meeting

Date: December 9, 2025

Adjournment

Motion: Moved by Martin Scheinberg, seconded by Vincent Dutton.

Motion # 2025-11-04-06